

KIPP:Minnesota

PUBLIC SCHOOLS

Meeting Date: 4/7/2020	Start Time: 8:00 AM	Adjourned: 10:50 AM
Location: Interactive Television		
Meeting Type: Board of Directors		
Minutes Submitted By: Tyler Van Eps		

Board Members Present:	John Slifer, Kristine Straumann, Jim Hurley, Nicole Danielson, Margie Soran, Chris Rogers, Cam Winton, Lisa Dunlap, Paul Muldoon, Renee Uzong
Board Members NOT Present:	Kendall Harrell, Mike Shelton
Quorum (Yes/No)	Yes
Staff Members Present:	Nicole Boardman, Tyler Van Eps, Al Wepsala, Kate Mazurek, Becky Gallt, Julia Bender. Emily Javore, Crystal Batiste, Rachel Hemsey, Hanna Jadin, Katie Hayes Antelo, Sarah Beraki, Steph Millar
Guests Present:	Karl Jentoft, Nick Carson, Kelly Rimpila, Sean Elder, Carl Kepler, Jimmy Henderson, Tyler Baier, Sheilah Kavaney, Wade Jones (ABC board)

Agenda Item	Welcome and Introductions				
Motion	Call to order				
Made by:		Second:			
Discussion	Reminder of conflict of interest by Cam Winton				
Voted:		Yea		Nay	Abstain
Action:	None				

Agenda Item	Approve Agenda				
Motion					
Made by:		Second:			
Discussion	Move facilities discussion to the beginning of meeting Approve 990s during finance section of agenda				
Voted:		Yea		Nay	Abstain
Action:	Move facilities discussion to the beginning of meeting Approve 990s during finance section of agenda				

Agenda Item	Facilities Discussion				
Motion	Move to affirm the January board resolutions and empower KIPP ABC and school leaders to enter into a transaction agreement on building acquisition.				
Made by:	Cam Winton	Second:		James Hurley	
Discussion	<ul style="list-style-type: none"> ● Recently received offer to buy bonds for North Star building 				

	<ul style="list-style-type: none"> ● Slightly higher rate than anticipated because of pandemic ● Have made adjustments to the construction plan to compensate ● Still looking at a net positive over lease in the amount of \$125k in year 1 and approx. \$20k in subsequent years 					
Voted:	9	Yea	0	Nay	1	Abstain
Action:						

Agenda Item	Public Comment					
Motion						
Made by:				Second:		
Discussion	none					
Voted:		Yea		Nay		Abstain
Action:						

Agenda Item	Consent Approval of Previous Minutes					
Motion	Move to approve previous minutes					
Made by:	Jim Hurley			Second:	Cam Winto	
Discussion						
Voted:	9	Yea	0	Nay	1	Abstain
Action:						

Agenda Item	School Operations During COVID-19 Pandemic					
Motion						
Made by:				Second:		
Discussion	<ul style="list-style-type: none"> ● Reminder of KIPP’s mission and vision during this unprecedented time ● Review of strategic priorities ● Share overview of school response in pandemic (Katie Hayes Antelo) <ul style="list-style-type: none"> ○ Distance learning plan posted on KIPP website <ul style="list-style-type: none"> ■ Phase 1 pilot to establish contact ■ Phase 2 build out technology skills to fully launch in Phase 3 ■ Phase 3 will engage in new material and expanded digital curriculum ○ Assigning staff as “advisors” <ul style="list-style-type: none"> ■ Are needs being met? ■ Food distribution, social-emotional support, technology access ○ Lots of work being done with Special Education <ul style="list-style-type: none"> ■ Daily check-ins ■ Brand new IEPs and individualized learning packets ○ Mental health providers are continuing to provide student services remotely and see if additional students might need support ● Cam comment on the incredible work to put this together <ul style="list-style-type: none"> ○ Make sure kids are aware of cyber bullying with increase in chat room usage 					

	<ul style="list-style-type: none"> ○ Prioritize student safety and appropriate use ● Nicole D asked about what assessments will be provided without the MCAs <ul style="list-style-type: none"> ○ Students will still utilize curriculum-based assessments ○ Possible that students could take MAP from home - lots to consider with this step ● Lisa asked about PPE for staff during operations ● Operations Plan and Updates (Becky Gallt) <ul style="list-style-type: none"> ○ Meal delivery and access <ul style="list-style-type: none"> ■ 100% of families have access to food at home ■ 40% on a pick up option, 60% deliveries <ul style="list-style-type: none"> ● 1000 meals to 120 households per week ■ Staffed by KIPP and transport by bus service ○ Childcare for children of healthcare workers and responders <ul style="list-style-type: none"> ■ KIPP is now a daycare ■ 5-16 students day to day ● KTCC Updates <ul style="list-style-type: none"> ○ Individual advising sessions with over 260 students in the first week ○ Loaning out chromebooks ○ Concerns about summer melt 						
Voted:	<table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px;"></td> <td style="width: 20px;">Yea</td> <td style="width: 20px;"></td> <td style="width: 20px;">Nay</td> <td style="width: 20px;"></td> <td style="width: 20px;">Abstain</td> </tr> </table>		Yea		Nay		Abstain
	Yea		Nay		Abstain		
Action:							

Agenda Item	Finance Committee		
Motion	<ol style="list-style-type: none"> 1. Move to approve February financials with the expectation that fundraising goal will be modified by next board meeting. 2. Move to approve 2018 (FY19) KIPP MN 990s 3. Move to approve 2018 FY19) KIPP MN ABC 990s 		
Made by:	<ol style="list-style-type: none"> 1. Cam Winton 2. Cam Winton 3. Cam Winton 	Second:	<ol style="list-style-type: none"> 1. John Slifer 2. Jim Hurley 3. Renee Uzong
Discussion	<ul style="list-style-type: none"> ● Partnering with Level Field on budget planning and modeling <ul style="list-style-type: none"> ○ Level Field is an outside consulting firm composed of several KIPP alumni that provides advising ○ Responsibility still lies with board and executive leadership ● Strategically understand what funders desire in KIPP's modeling to feel confident in supporting the organization ● Bond transaction has been a huge piece of financial modeling ● Discuss cadence and participation of finance checkpoints and finance committee meetings <ul style="list-style-type: none"> ○ Level Field produces an update from each meeting and can be distributed to committee or to board ● Revised budget still shows fundraising at \$1.6M ● KIPP MN will apply for a PPP loan via CARES act in amount of \$1,061,500 		

Voted:	1. 9	Yea	1. 0	Nay	1. 1	Abstain
	2. 9		2. 0		2. 0	
	3. 9		3. 0		3. 0	
Action:	<ul style="list-style-type: none"> Nicole and Nick will discuss offline and decide who will update funders on the the Level Field partnership and what measurements and deliverables they are seeking 					

Agenda Item	Development Update					
Motion						
Made by:				Second:		
Discussion	<ul style="list-style-type: none"> Updates (Tyler Van Eps) Asks for KIPPtastic 					
Voted:		Yea		Nay		Abstain
Action:						

Agenda Item	Executive Director Search Update					
Motion						
Made by:				Second:		
Discussion	<ul style="list-style-type: none"> Search agency to provide job description April-May to build candidate pool 					
Voted:		Yea		Nay		Abstain
Action:						

Agenda Item	KIPP Legacy Primary Updates					
Motion						
Made by:				Second:		
Discussion	<ul style="list-style-type: none"> Reminder of Values in this season Recruitment strategies <ul style="list-style-type: none"> retention of current KLA families + siblings not enrolled connecting with daycare/early ed facilities mailers recruitment team We will open in Aug/Sept 2020 We have to hit enrollment 					
Voted:		Yea		Nay		Abstain
Action:						

Agenda Item	Interim ED Contingency Plan					
Motion						
Made by:				Second:		
Discussion	<ul style="list-style-type: none"> What is the plan when Nicole transitions in June if a new ED is not in place? <ul style="list-style-type: none"> Proposed interim responsibilities split between three individuals Proposed interim title and accountability to be held by 1, maybe 2, individuals 					

	<ul style="list-style-type: none"> ● Margie - can these three still do their normal duties effectively? ● Concerns from Regional Team <ul style="list-style-type: none"> ○ Katie Hayes Antelo: do we conservatively plan this to last a year? What happens when things take over for a week? ○ Becky Gallt: being very honest about what is possible and what is not. 					
Voted:		Yea		Nay		Abstain
Action:						

Agenda Item	Board Chair Transition					
Motion						
Made by:				Second:		
Discussion	<ul style="list-style-type: none"> ● Current chair's term ends in May ● Margie and Nicole D have indicated interest ● Nicole - passionate about advocating for students that are underserved by the current system. Experience in a variety of public education systems ● Margie - former teacher. Board experience with other charters. <ul style="list-style-type: none"> ○ We need a successful KIPP in MN! ○ One year commitment to help Nicole D step into the role ● Increase size of the board from 13-15? <ul style="list-style-type: none"> ○ Margie - Many boards are trying to go smaller. Making sure the committees are active and functioning well. 					
Voted:		Yea		Nay		Abstain
Action:	<ul style="list-style-type: none"> ● Board will vote at the May meeting on new board chair(s) ● Board will vote on 20-21 schedule at May meeting <ul style="list-style-type: none"> ○ Nicole & Tyler create board schedule by May ○ Wed afternoons during PD ● Nicole and Margie will begin documenting and planning shared responsibilities of a co-chaired role 					

Agenda Item	Employment Law Session					
Motion	Move to empower Chair and ED to sign necessary documents concluding the employment lawsuit issue.					
Made by:	Cam Winton			Second:	John Slifer	
Discussion						
Voted:	9	Yea	0	Nay	1	Abstain
Action:						

