



**KIPP MN Board of Directors Meeting Notes
April 27, 2022**

Attendees:

Board: Aquila Collins, Averi Turner, Kojo Amoo-Gottfried, Trent Bowman, Nicole Danielsen, Margie Soran, Kristine Straumann, Renee Uzong, Paul Muldoon

KIPP MN team: Shana Ford, Alison Ford, Sarah Beraki, Becky Gallt, Isreal Moses IV, De Perez-Evans, Crystal Batiste

Guests: Rod Haenke

Call to Order

Meeting was called to order at 4:30 p.m.

Welcome and Introductions

Changes to the Consent Agenda

Motion to approve Consent Agenda

Motion: *Ms. Soran introduced a Motion to approve the Consent Agenda, which included both the previous Board Meeting Minutes with an edit to add Paul Muldoon and all Committee Minutes. **moved, seconded**. Motion carried by unanimous vote.*

Public Comment

Ms. Danielsen introduced the Public comment time. No public comments were given.

Motion: No Motions were introduced.

Executive Director Report

Ms. Soran turned it over to Ms. Ford (Shana) who shared her Executive Director Goals.

- Discussed the Dyslexia Coach candidates that were accepted for training. Noted Alison Ford and De Perez-Evans on raising funds and developing the program for the staff.

- The Early Literacy program is now using a universal screener and assessment.
- KIPP MN is in a turnaround mode. We have posted an instructional coach position & ? position to provide infrastructure as we work towards moving out of turnaround mode.

Motion: No Motion introduced.

Strategic Planning Update

Ms. Ford turned it over to Mr. Amoo-Gottfried on the strategic plan.

- Employee engagement and school culture are what make a school the best place to work.
 - How do we do this and what do we need to see and what do we anticipate that the students need in the next five years in our strategy?
 - What do we value?
- There are several foundations that may be able to help us to achieve this work on answering these questions.
- Reviewing timelines and alignment for the summer of 2022.

Motion: No Motion introduced.

Finance Committee Report

Ms. Soran turned it over to Ms. Straumann and Ms. S. Ford.

- Projected fund balance of \$400k
- Cash on hand 56 days
 - There was discussion of COVID financial assistance from the government and when would it no longer be available.
 - There was discussion on enrollment and KIPP MN's practice of using actual's versus

Motion: Approve March 2022 Financials - Passed

Motion to approve -

Second to approve - Renee Uzong

Governance Committee Update

Ms. Soran turned it over to Ms. Uzong.

- Redoing their board election process and it has four community positions available and one parent representative position.
- Voter guide deadline is May 2, 2022 and the ballot will be online.
 - Bios in the guide and candidates should be prepared to answer questions.

Motion: No Motion introduced.

Board Resources

Ms. Soran discussed the board's role in providing resources.

- Sheet about joining the board and expectation of donating to KIPP MN.
- Help by being out in the community and cheering on the school and finding new board members.
- Use Google Drive and it can be difficult to find the documents. There is another system that is available that has a cost of \$3500 that can be used for board documents.

Executive Director Performance Review Plans

Ms. Soran turned it over to Ms. Danielsen to review the E.D. performance review plans.

- Three different sources for E.D. review plans
 - The board
 - Direct reports
 - Shana herself
- Timeline by the end of next week surveys will be sent out with a return by the end of May with all of it to be done before the end of June 2022.

Closing:

Meeting adjourned at 6:02 pm.