



Meeting Date: 8/16/17 **Start Time:** 7:45 **Adjourned:** 10:33
Location: KIPP Minnesota
Meeting Type: Board of Directors
 Minutes submitted by Liza Hill

Board Members Present:	Present: Cam Winton, , Steve Pieper, Ben Shane, Mike Kurhajetz, Brenda Quaye, Caroline Correia, Luwam Arefe, Renee Uzong, Jim Hurley	Quorum? yes
Board Members NOT Present:	Sean Walker, Lisa Dunlap	
Staff Members Present:	Alison Balan, Rebecca Gallt, Liza Hill, Stephanie Millar	
Guests Present:		

Agenda Item	Conflict of Interest Reminder					
Motion	No motion					
Made by:			Seconded			
Discussion	Cam Winton reminds the board about conflict of interest.					
Voted:		Yea		Nay		Abstain
Action:	None					

Agenda Item	Consent Approval: Board Minutes, Executive Committee Minutes, Finance Minutes, Governance Minutes					
Motion	To approve June and July minutes as presented					
Made by:	Cam Winton			Second:	Mike Kurhajetz	
Discussion	Finance Committee minutes not included. Will be included in November packet.					
Voted:	9	Yea		Nay		Abstain
Action:						



Agenda Item	Ed Search Update					
Motion	To vote in Nicole Boardman as the Executive Director of KIPP Minnesota and allow the Executive Committee decide on the salary that is market appropriate.					
Made by:	Cam Winton		second		Jim Hurley	
Discussion	Luwam Arefe presents Nicole Boardman as the Executive Director finalist.					
Voted:	9	Yea		Nay		Abstain
Action:						

Agenda Item	Development Committee—Update					
Motion						
Made by:			Second:			
Discussion	Alison is working on communication plan for new ED. Currently at 4% of our goal. The development committee is targeting 3 specific areas—corporations, five year development plan, messaging the need. Coffee tours are scheduled for September 28 th and January 25 th .					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Finance—Approve the June Financials					
Motion	To approve the June Financials					
Made by:	Steve Pieper		Second:		Cam Winton	
Discussion						
Voted:	9	Yea		Nay	0	Abstain
Action:						

Agenda Item	Finance—Revised budget					
Motion	Motion to raise the fundraising goal to \$1M					



Made by:	Mike Kurhajetz	Second:	Brenda Quaye		
Discussion	The board agrees to support with a robust resource plan.				
Voted:		Yea	Nay	0	Abstain
Action:					

Agenda Item	Finance				
Motion	To approve annual designations				
Made by:			Seconded		
Discussion	<ul style="list-style-type: none"> ○ Designate Nicole Boardman as the Identified Official with Authority for MDE ○ Designate Nicole Boardman as the Title Grants authorized representative ○ Designate Sean Walker and Steve Pieper as authorized bank signers ○ Designate Venture Bank as the depository ○ Designate BKDA, Steve Pieper, and Sean Walker as having authority to make EFTs. BKDA can only make transfers with approval by Board Treasurer or Board Chair (Steve or Sean, respectively) ○ Designate those people who are authorized to use credit cards: per policy – principals, ED, Business Operations Manager (Jamie and Amanda, New ED, Liza, respectively). ○ Designate Northside News as Official Newspaper for public notices ○ Approve Venture Bank to assist in Collateralize Funds in Excess of FDIC insurance ○ Designate Kelly Rimpila and Chuck Herdegen of BKDV Administrative authority to execute and update any and all Cash Management Agreements with Venture Bank and to further grant authority to certain BergankDV employees to perform activities necessary to carry out bank account related functions ○ Approve the transfer of funds to the general fund to the food service fund. 				
Voted:	9	Yea		Nay	Abstain
Action:					

Agenda Item	Governance & HR—vote on teacher Board Member				
Motion	To approve Stephanie Millar as the teacher representative on the KIPP Board.				



Made by:	Cam Winton	Seconded	Jim Hurley
Discussion			
Voted:	9	Yea	Nay Abstain
Action:			

Agenda Item	Governance & HR—vote on board member Stella Thomas		
Motion			
Made by:		Seconded	
Discussion	Alison gave an overview of the new parent board member who will be voted on at the November board meeting.		
Voted:		Yea	Nay Abstain
Action:			

Agenda Item	Governance--VOA		
Motion	No motion		
Made by:		Second:	
Discussion	There will not be a renewal application process. It is a contract signing after the Fall site visit.		
Voted:		Yea	Nay 0 Abstain
Action:			

Agenda Item	Governance-board handbook		
Motion	No motion		
Made by:		Second:	
Discussion	The board handbook has been updated and revised.		
Voted:		Yea	Nay 0 Abstain
Action:			

Agenda Item	Governance—school policies		
Motion			
Made by:		Second:	
Discussion	Renee has identified the gaps in school policies and prioritizing them in order of importance. There are 40 new policies and 30 existing policies to revise		
Voted:		Yea	Nay 0 Abstain
Action:			



Agenda Item	School Report—facilities					
Motion	No motion					
Made by:			Second:			
Discussion	Brenda Quaye and Cam Winton give the board an update on the current lease negotiations.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	School Report—KIPP Through College					
Motion	No motion					
Made by:			Second:			
Discussion	Alex Plattner gives an update on KIPP through college. All students who were planning on attending their first or second year of college are doing so.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	School Report—student recruitment					
Motion	No motion					
Made by:			Second:			
Discussion	Rebecca Gallt gives an update on student recruitment. KNSP is almost entirely enrolled. 6 th grade is currently the gap.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	School Report—MCA scores and priorities					
Motion	No motion					
Made by:			Second:			
Discussion	Rebecca Gallt gives an update where we landed with MCA and what our goals are for this year.					
Voted:		Yea		Nay	0	Abstain
Action:						

