



Meeting Date: 1/18/17 **Start Time:** 7:34 **Adjourned:** 10:36
Location: KIPP Minnesota
Meeting Type: Board of Directors
 Minutes submitted by Liza Hill

Board Members Present:	Present: Cam Winton, , Steve Pieper, Ben Shane, Mike Kurhajetz, Brenda Quaye, Caroline Correia, Renee Uzong, Lisa Dunlap,	Quorum? yes
Board Members NOT Present:	Tristofah Ivory, Sean Walker	
Staff Members Present:	Alvin Abraham , Luwam Arefe, Alison Balan, Rebecca Gallt, Liza Hill	
Guests Present:		

Agenda Item	Conflict of Interest Reminder					
Motion	No motion					
Made by:		Seconded				
Discussion	Cam Winton reminds the board about conflict of interest.					
Voted:		Yea		Nay		Abstain
Action:	None					

Agenda Item	Consent Approval: Board Minutes, Executive Committee Minutes, Finance Minutes, Governance Minutes					
Motion	To approve November minutes as presented					
Made by:	Mike Kurhajetz			Second:	Lisa Dunlap	
Discussion						
Voted:	9	Yea		Nay		Abstain
Action:						



Agenda Item	Governance and HR—Update on Process of Reviewing School policies to confirm they comply with the law					
Motion	No Motion					
Made by:						
Discussion	Ben Shane reminds the board that we are reviewing current board policies and adopting a new set of policies presented by an outside consultant. Renee stated some new board and school policies that should be adopted. The board will review the policies that differ, to see if we want to adopt or customized. The board will vote on the adoption of these policies at the March board meeting.					
Voted:		Yea		Nay		Abstain
Action:						

Agenda Item	Governance and HR—Information about authorizer option in MN					
Motion	No motion					
Made by:			Second:			
Discussion	VOA contract goes through June 30, 2018. Alvin Abraham informed the board that VOA is aware that KIPP MN is learning about other authorizers.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Governance and HR—discussion of possible creation of Student & Family Engagement Committee					
Motion						
Made by:			Second:			
Discussion	Ben Shane discussed the possibility of creating a Family and Community Engagement Committee, to be led by Lisa Dunlap and Tristofah Ivory. This committee would focus on student recruiting, PTO, KTC, and other student, family, and community topics. Lisa and Tris will come up with a charter of responsibilities and the board will vote on the committee at the March Board meeting.					
Voted:		Yea		Nay	0	Abstain
Action:						



Agenda Item	Development--update					
Motion	No motion					
Made by:			Second:			
Discussion	Alison Balan reported we are at 70% to our goal. We have close to \$200k in pledges, which puts us at 90% of goal. The last 10% to be made up at KIPPtastic. Mike Feinberg will be a special guest at KIPPtastic. Alison and Jane are looking forward to matching their plan to the strategic plan that the board as a whole is putting together. Caroline stated that the development committee is working very well together.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	School Report—Student Recruiting Update					
Motion	No motion					
Made by:			Seconded			
Discussion	Alvin gives an update on student recruitment. As of the beginning of January, Shelly Griffin is no longer at KIPP. KIPP has signed a new contract with a student recruitment consultant who will continue all recruitment efforts. His goal is 192 new students.					
Voted:		Yea		Nay		Abstain
Action:						

Agenda Item	School Report—School Performance Dashboard Review					
Motion	No motion					
Made by:			Seconded			
Discussion	Alvin talked about finalizing how the school tracks the dashboard information. There will be a new version at the March board meeting. He pointed out a few key pieces of info: Attrition is lower than it has been in the past as well as suspensions. Winter MAP testing is being conducted currently, so results are not yet available.					
Voted:		Yea		Nay		Abstain
Action:						



Agenda Item	School Report—Update on KIPP Through College					
Motion	No motion					
Made by:			Second:			
Discussion	<p>Rebecca Gallt gives an update at KTC. Right now the program is in a data collection stage.</p> <p>High School Placement: 96% of students have applied to 3+ high schools</p> <p>High School Support: Revamping the contact/communication process.</p> <p>College Counseling: Class of 2017 has met or exceeded submission goals—highest in KIPP Network! 39% have completed FAFSA application</p> <p>College Persistence—92% of college students are persisting</p>					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Finance Committee—Approve Financials					
Motion	Approve November and December Financials					
Made by:	Steve Pieper		Second:		MK	
Discussion	<p>Adjusted from 312 to 240 ADM. MDE will update the numbers soon.</p> <p>November Financials 42% of the year complete</p> <p>Revenue: 44%</p> <p>Expenditure 40.5%</p> <p>Fund balance 25%</p> <p>December Financials</p> <p>Revenue. 50.9%</p> <p>Expenditure 40.5%</p> <p>Fund Balance 22%</p>					
Voted:	9	Yea		Nay	0	Abstain
Action:						

Agenda Item	Finance Committee—Review audit results					
Motion	No motion					
Made by:			Second:			
Discussion	<p>Steve Pieper informed the board that the FY16 audit had no findings. He reported that the pension liability has increased and there were some fixed costs due to the law suit.</p>					
Voted:		Yea		Nay	0	Abstain
Action:						



Agenda Item	School update-Talent and Recruiting					
Motion	No motion					
Made by:			Second:			
Discussion	<p>Luwam Arefe gives an update on talent and recruiting. Hiring goal: By June 15th all positions are hired. There are currently 22 open positions. Ahead of application goals, but a little behind in offers/hires. Retention: 76% definitively yes on mid-year survey</p>					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Facilities—Update on Real Estate Needs and Options					
Motion						
Made by:			Second:			
Discussion	<p>Cam reminds the board that current KIPP MN Lease is up on June 30, 2019. Brenda Quaye gives more details on the situation. Based on enrollment projections, we are working on maximizing the property. KIPP is currently researching an ABC and how it would tie in to our strategic plan.</p>					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Strategic Plan—Update on process of developing a strategic plan for KIPP MN					
Motion	No motion.					
Made by:			Second:			
Discussion	<p>Sean Walker is leading the strategic plan process. The intent is to do a deep dive at the March board meeting. The first strategic committee meeting is today, January 18th.</p>					
Voted:		Yea		Nay	0	Abstain
Action:						

