



Meeting Date: 3/16/16 **Start Time:** 7:38 AM **Adjourned:** 10:21
Location: KIPP North Star Academy
Meeting Type: Board of Directors
 Minutes submitted by Liza Hill, Director of Operations

Board Members Present:	Present: Cam Winton, Steve Pieper, Ben Shane, Mike Kurhajetz, Lisa Dunlap, Tristofah Ivory(phone)	Quorum? yes
Board Members NOT Present:	Brian Shephard, Ben Shane, Latasha Gandy	
Staff Members Present:	Alvin Abraham , Luwam Arefe, Liza Hill, Alison Balan	
Guests Present:	Renee Uzong	

Agenda Item	Conflict of Interest Reminder					
Motion	No motion					
Made by:		Seconded				
Discussion	No conflicts of interest issues.					
Voted:		Yea		Nay		Abstain
Action:	None					

Agenda Item	Consent Approval: Board Minutes, Executive Committee Minutes, Finance Minutes, Governance Minutes					
Motion	To approve January and February minutes as presented with proposed change on February minutes.					
Made by:	Lisa Dunlap		Second:	Mike Kurhajetz		
Discussion	Proposed changes to January 20 th board minutes: School Report VOA contract: The agreement is to increase 6% in reading, 10% in math, and 4% in science from the 2014-2015 school year to the 2016-2017 academic school year.					
Voted:	5	Yea	5	Nay	0	Abstain
Action:						



Agenda Item	Development--KIPPtastic					
Motion	No motion					
Made by:		Second:				
Discussion	The goal for KIPPtastic is \$125K. We are currently at \$72K. KIPPtastic Invitations have arrived and will be sent out on 3/16/16. Goal for corporate sponsorship is \$50k, currently at \$33k. There will be a committee of volunteers who are helping with set-up and registration.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Development--update					
Motion	No motion					
Made by:		Second:				
Discussion	Foundations are at 142% to goal. Individual and corporate giving have increased since the most recent report has been sent out. The current total is \$739k. Alison and Jane have applied for a playground through Kaboom. The final decision about the playground will be made at the end of March, based on information we receive from Kaboom in the next few weeks.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Finance Committee—Status Report					
Motion	To approve January and February Financials					
Made by:	Cam Winton		Second:		Mike Kurhajetz	
Discussion	A review of February's financials—cash balance is \$882k, down from January, but very healthy. We are 66.7% expenditures and we are at 77.1% of the budget. We are right on track on expenses, and our fund balance is at 24%.					
Voted:	5	Yea	5	Nay	0	Abstain
Action:						

Agenda Item	Finance Committee—Working Budget					
Motion	To approve the FY16 revised budget					
Made by:	Lisa Dunlap		Second:		Cam Winton	
Discussion	Adopting a working budget is necessary in order to reset for items that were unknown at the beginning of the fiscal year. We adjusted FY16 ADM to 200 from 250. Revenues from the state have decreased, but other revenues increased due to Kindergarten start-up funds, fundraising, and Fisher Fellowship grant. Expenses have increased from Real Estate settlement, and increases due to Elementary School start-up, and Special Education. Projected to end the year at 21% fund balance.					



Voted:	5	Yea	5	Nay	0	Abstain
Action:						

Agenda Item	Finance—ED performance review					
Motion	To approve the Executive Director’s short term incentive compensation					
Made by:	Cam Winton			Seconded	Lisa Dunlap	
Discussion						
Voted:	5	Yea	5	Nay		Abstain
Action:						

Agenda Item	Governance—New board members					
Motion	To vote on Caroline Correia , Brenda Quaye, and Sean Walker to join the KIPP Minnesota Board.					
Made by:				Seconded		
Discussion	Renee Uzong gives update on the Governance Committee’s onboarding process for new board members. Ben Shane will reach out to the three newest board members and walk them through the new process.					
Voted:	5	Yea	5	Nay		Abstain
Action:						

Agenda Item	School Report—Dashboard					
Motion	No motion					
Made by:				Second:		
Discussion	Alvin has moved the dashboard in the school folder, as it is data that pertains to the school, not governance. KIPP national asks 6 essential questions to measure where we are at as a school/region. Alvin gives a brief update, highlighting that there is currently a lot of work focused on suspensions.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	School Report—Update on KNSA Principal for FY17					
Motion						
Made by:				Second:		
Discussion	Alvin has spoken to many different contacts to find a high performing candidate for Principal. There are some applicants in the pipeline, and the process is continuing with in person interviews, panels, etc.					
Voted:		Yea		Nay	0	Abstain
Action:						



Agenda Item	School Report—Student Recruiting Update					
Motion	No motion					
Made by:			Second:			
Discussion	Shelly Griffin is the new Student Recruitment and Family Engagement manager. Her focus right now is recruiting incoming Kindergartners, 5 th , and 6 th graders for FY16-17. She will focus on Family Engagement in the Fall. Total recruiting goal is 260 students, with many recruiting events scheduled.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	School Report—KIPP North Star Academy					
Motion	No motion					
Made by:			Second:			
Discussion	Update given by Luwam Arefe: The current areas of focus are testing season, reviving upper school culture, and hiring for FY17. Rebecca Gallt has joined the Upper School administrative team to build culture and academics, which helps Luwam be able to focus on other key areas. Interventions have started for targeting the students who are close to passing the MCA, but still behind.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	School Report—Real Estate					
Motion	No motion					
Made by:			Second:			
Discussion	Alvin Abraham has been working with Mathias Mortenson. He will be joining the April and May Finance Committee meetings. We will utilize that time to get feedback from him regarding the real estate/facility plan. The Finance Committee will report to the Board at the June meeting. Alvin is also working with Jeff Laux to make sure that the facility is ready for KIPP North Star Primary in FY17.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	School Report KIPP Through College					
Motion	No motion					
Made by:			Second:			
Discussion	Alvin updates the board on the KIPP Talk that was held on 3.16.16 and his discussion with a few of the community members/donors who attended. Lexi is speaking at 8 th grade promotion. The KTC team is working very closely with families on applications, scholarships, and high school graduation. There are					



	many different programs that Rebecca Galt and Alex Plattner are discovering about where to place kids who attending alternative programs. KIPP is partnering with the Phillips foundation to hire an Americorps member who will join the KTC team for FY17.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	School Report: KIPP North Star Primary					
Motion	No motion					
Made by:			Second:			
Discussion	Amanda is at a training in Denver that is focusing on the math curriculum that will be used next year. She is currently highly focused on hiring, with several qualified candidates in the pipeline. She is also working very closely with Shelly on recruitment.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Board Composition					
Motion	No motion					
Made by:			Second:			
Discussion	Cam addressee the issues of governance and commitment to the Board as a member. The importance of attendance, communication, and participation is important. If current board members are not able to fulfill the commitments, we may ask them to participate in a different way.					
Voted:		Yea		Nay	0	Abstain
Action:						