



Meeting Date: 3/14/18 **Start Time:** 8:07 **Adjourned:** 10:34
Location: KIPP Minnesota
Meeting Type: Board of Directors
 Minutes submitted by Liza Hill

Board Members Present:	Present: Cam Winton, , Steve Pieper, Mike Kurhajetz, Caroline Correia, Renee Uzong, Jim Hurley, Stephanie Millar, Brenda Quaye, Lisa Dunlap,	Quorum? yes
Board Members NOT Present:	Ben Shane	
Staff Members Present:	Nicole Boardman, Alison Balan, Rebecca Gallt, Luwam Arefe, Liza Hill, Claire Stumbras	
Guests Present:	Rod (VOA)	

Agenda Item	Conflict of Interest					
Motion	No motion					
Made by:	Mike K		Seconded		Lisa Dunlap	
Discussion	Reminder of conflict of interest.					
Voted:		Yea		Nay		Abstain
Action:	None					

Agenda Item	Consent Approval: Board Minutes, Executive Committee Minutes, Finance Minutes, Governance Minutes, Meeting agenda					
Motion	To approve February and March minutes as presented					
Made by:	Jim Hurley		Second:	Sean Walker		
Discussion						
Voted:	10	Yea	10	Nay		Abstain
Action:						



Agenda Item	Public Comment				
Motion	No motion				
Made by:			second		
Discussion	Lisa Dunlap expresses her love for KIPP.				
Voted:		Yea		Nay	Abstain
Action:					

Agenda Item	School Update				
Motion	No motion				
Made by:			Second:		
Discussion	Jamie Cameron shares about himself and vision of the Primary School in FY18. Two priorities: Literacy/Guided Reading and social-emotional skills.				
Voted:		Yea		Nay	0 Abstain
Action:					

Agenda Item	School Update--Dashboard				
Motion					
Made by:			Second		
Discussion	Nicole Boardman gives some highlights: KIPP basketball team, winter family event. Claire Stumbras gives update on dashboard(demographics, enrollment, academic data, finance and development data, ktc data, talent data) Luwam Arefe—announced that he is transitioning to a new position in New York City. Nicole reviews priorities and financial wish list:				
Voted:		Yea		Nay	0 Abstain
Action:					



Agenda Item	School Update—Strategic Plan Tracking					
Motion	No motion					
Made by:			Second:			
Discussion						
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Executive Committee—Board/School Communications					
Motion						
Made by:			Seconded			
Discussion	Sean addresses issue of risk to board members, and communication to board members when there are issues that need to be informed. Nicole gives information on what situations are at a high risk level to share with board.					
Voted:		Yea		Nay		Abstain
Action:						

Agenda Item	Executive Committee—Risk Management					
Motion						
Made by:			Seconded			
Discussion	Nicole and Becky give overview of report card. Overall is that we have our bases covered, but needs to be better communicated and more detailed out.					
Voted:		Yea		Nay		Abstain
Action:						

Agenda Item	Executive Committee—Insurance Review					
Motion						
Made by:			Second:			
Discussion	Nicole explains that we have an option of joining the national pool of KIPP insurance with a lower cost and higher coverage.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Executive Committee—DHR Update					
Motion						
Made by:			Second:			
Discussion	Sean gives an update and overview of the issue with suspension with the Department of Human Rights.					



Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Governance and HR—Conflict of Interest					
Motion						
Made by:				Second:		
Discussion	Sean gives a reminder to the board about KIPP’s conflict of interest policy.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Governance and HR—Board Pipeline					
Motion						
Made by:				Second:		
Discussion	<p>Mike K has accepted a position of VP of interest, but it is best that he steps down and makes room for another member. This will be Mike’s last board meeting with KIPP.</p> <ul style="list-style-type: none"> • Teacher Rep—We will also vote on a new teacher rep at the June board meeting. • Parent Rep—Stella Thomas has moved her children out of KIPP and we now have an open board position for the parent rep. • Alison shares info about two more potential board minutes 					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Governance and HR--Compliance and Authorization					
Motion						
Made by:				Second:		
Discussion	KIPP Minnesota is on track for contract renewal.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Finance and Operations Committee					
Motion	To approve January and February financials					
Made by:	Steve Pieper			Second:	Lisa Dunlap	
Discussion	<p>January: Financials are looking strong. Fund Balance at 19%, 31 days of cash</p> <p>February: Fund balance 20% 53 days of cash on hand</p> <p>KIPP has received Finance Award from VOA</p>					
Voted:	10	Yea		Nay	0	Abstain
Action:						



Agenda Item	Finance and Operations—fund balance policy					
Motion						
Made by:		Second:				
Discussion	The policy with VOA is 20%. After FY18 budget is complete, we will look at forecast and revisit the policy.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Development Committee					
Motion						
Made by:		Second:				
Discussion	Status: 87% to goal (as of 2/28). Foundations have exceeded goal and individuals are tracking a little behind. Events: KIPPtastic coming up in April, invitations ready to be distributed. Richard Barth and Tomi Akapo will be special guests.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Family and Community Engagement Committee					
Motion						
Made by:		Second:				
Discussion	Update on current year’s activities: successful winter family fun event. Three events are scheduled for the remainder of the year: Earth Day service project, teacher appreciation lunch, and field day.					
Voted:		Yea		Nay	0	Abstain
Action:						

Agenda Item	Facilities Sub-Committee					
Motion						
Made by:		Second:				
Discussion	<ul style="list-style-type: none"> • Campus #2 next steps: conversations with Urban Ventures have paused. • Charter School Property Tax exemption—submitted application for ABC, got notice that resumes are required. This should be the last step. Names and bios for ABC corporation will be added to website once ABC is officially formed. 					



	• Need for more members on the Facility Committee					
Voted:		Yea		Nay	0	Abstain
Action:						